

ONEIDA FINANCE COMMITTEE

June 1, 2015 – 10:00 A.M.

Business Committee Executive Conference Room

REGULAR MEETING MINUTES

Members Present:

Patricia King, Treasurer/FC Chair

Jenny Webster, BC Council Member

Chad Fuss, Gam GGM Alternate/AGGM

Larry Barton, CFO/FC Vice-Chair

David Jordan, BC Council Member

Patrick Stensloff, Purchasing Director

Members Excused: Fawn Billie, BC Council Member & Wesley Martin, Jr., Community Elder Member

Others Present: Tom Kros, Jason W. Doxtator, Paul Witek, Kilabrew Van Dyke, Sid White, Debbie Reiter-Mehojah, Ernie Stevens III, Irene Danforth, Apache Danforth, Jacob Metoxen, Reese Hill, Bill Ver Voort, Jessica Wallenfang, Lee Cornelius, and Denise Vigue, FC Recording Secretary

- I. **Call to Order:** The meeting was called to order by the FC Chair at 10:00 A.M.
- II. **Approval of Agenda:** Motion by David Jordan to approve the June 1, 2015 Finance Committee agenda. Seconded by Chad Fuss. Motion carried unanimously.
- III. **Approval of Minutes:**

1. **April 13, 2015 (approved via FC E-Poll on April 14, 2015):**

Motion by Jennifer Webster to ratify the FC E-Poll action of May 20, 2015 approving the Finance Committee meeting minutes of May 18, 2015. Seconded by David Jordan. Motion carried unanimously.

- IV. **Tabled Business:**

1. **Ovations Blanket PO Increase (P&L)**

Chad Fuss, Gaming Administration

This item was discussed toward the end of the agenda due to the proprietary nature of discussion.

Motion by David Jordan to remove from the table for discussion. Seconded by Patrick Stensloff. Motion carried unanimously.

Chad Fuss provided a spreadsheet for discussion of how food venue adds to player spend; but not necessarily to revenue; he discussed how Gaming tracks player activities and their guesswork at the beginning of this five year contract; they have missed on the sales side due to more foot traffic; costs in this request include for Ovations their labor & food expense in addition to the management fees to run the venues.

Motion by Larry Barton to approve the Purchase Order increase to the Ovations Blanket in the amount of \$750,000.00 and to have Gaming report back to this committee on their established percentage of the theoretical converted to nominal dollar amount expectations. Seconded by Patrick Stensloff. Motion carried unanimously.

- V. **Capital Expenditures:**

1. **Great Lakes Roofing Corporation**

Tim Skenandore, Gaming Facilities

Chad Fuss explained Tim could not be present due to an immediate project being done but he was prepared to provide details of request; presently the Gaming Warehouse has some roof leaking issues; for safety reasons the Gaming CapEx team agreed to approve this sole source request and identified funds to come from KeyWatcher and Escalator allocated funds; it was bid out last year and there were only two bids, but contract or work not done, now because of safety issues need to complete repairs.

Motion by Larry Barton to approve due to the safety concerns from the Gaming Capital Expenditures lines as indicated above this sole source, previously unbudgeted item for the Great Lakes Roofing

Corporation for roofing repairs/replacement for the Gaming Warehouse in the amount of \$208,000.00; and if there are additional expenses requestor will come back to the FC. Seconded by Patrick Stensloff. Motion carried unanimously.

VI. New Business:

A. Internal Requests:

1. MICROS Fidelio Worldwide, Inc. - PO Increase

Wayne Metoxen, Project Manager, Engineering

Paul Witek was present and discussed the request for a PO increase; as part of the casino expansion project, additional expense is for travel; the work was for POS system to tie into Bally system; purchase of software and for staff to come out to train Gaming staff; there was a discussion on the terms of the contract related to travel, Micros being purchased by Oracle and their expectations per the contract; committee wanted to know when can this project be closed out to avoid additional costs; and to be bidding this out for future services.

Motion by Jennifer Webster to approve the Purchase Order Increase to the Micros Fidelio Worldwide, Inc contract for services as part of the casino expansion project in the amount of \$21,020.20. Seconded by Larry Barton. Motion carried unanimously.

2. OTIE Contract - WMSC Parking Lot Expansion

Wayne Metoxen, Project Manager, Engineering

Paul Witek explained this is for design work only for the parking lot expansion at the West Mason Street Casino; construction work will be bid out after design is completed; then contract for firm to do the work will take place and project will begin, hopefully late fall; it was noted the legal review was not part of the packet provided.

Motion by Larry Barton to approve the OTIE design contract in the amount of \$64,814.00 contingent upon the legal review being forwarded to the FC. Seconded By Jennifer Webster. Motion carried unanimously.

B. External Donation Requests:

3. Echo Ball Fundraising Event

Amount: \$5,000.00

Requestor: Loretta V. Metoxen

Requestor has another appointment and could not attend; there is currently no funding from the Finance Committee donation line; requestor had asked for this to still be on agenda as the FC may know of another source of funding; she is requesting funds that she could then ask other tribes to match; event is in November but funds needed now in time for printing costs before event. The committee felt there should be a solicitation from other local Veterans Groups to see if they support this and that requestor should seek them out for letters and donations of support; given a lack of funds in the FC donation line the committee felt this could be referred out.

Motion by Larry Barton to send this request to the Oneida Veteran's Office for a letter of support. Seconded by Chad Fuss. Motion carried unanimously.

VII. Executive Session: No items submitted

VIII. Community Fund:

A. Appeals /Rescind:

1. Appeal of Denial for funding-Conference registration fees

There was extensive discussion over the Standard Operating Procedures of the Community Fund and the normal practice of items being requested and being approved; this request was again discussed as to exactly what is being requested, which is registration fees only; after further discussion and until such time when the SOP's can be updated, clarified, and listings of what and what can or cannot be considered/included under the fund there should be some leniency in this specific request; the committee was not in complete agreement other than the ambiguity of the SOP's.

Motion by Larry Barton to rescind the previous FC action of 5/4/15 that denied this request and approve the request for the conference registration fees in the amount of \$300.00. Seconded by Jennifer Webster. David Jordan Opposed. Motion carried.

2. Oneida Community Lacrosse – Consideration to rescind donation

Due to the requestors being present this item was reviewed first on the agenda; Sid White and other volunteers were present to discuss the previous motion of the FC that approved their request for \$1500.00, and to ask that despite also receiving money from Tourism that they be allowed to keep funds due to their extreme need; Sid discussed their growth which has exponentially increased their costs for equipment, paint, uniforms, referees and tournament fees; despite the rain this past weekend they had a big turnout; compared to other programs their fee to the kids participating is nominal as their goal is to get as many kids as possible who want to play to be able to play; the committee discussed the merits of the program and what it means for the community as well as the various costs associated with it.

Motion by Larry Barton that after reconsideration of previously approved amount of \$1500.00 that the FC affirms that motion and further clarifies the advancement of funds will be used for tournament fees and costs. Seconded by David Jordan. Motion carried unanimously.

B. Requests:

1. Marquette University Reading Program fees

Motion by Larry Barton to approve from the Community Fund the fees for the Marquette University Reading Program for daughter of requestor in the amount of \$290.15. Seconded by David Jordan. Motion carried unanimously.

2. Oneida Police Commission -3 Community Picnics

There are three scheduled picnics, one falls in contract year 2014-15 (June 9, 2015) and the other two are in contract year 2016-17. Due to limited quantities remaining in this contract year the max remaining is 15 cases.

Motion by David Jordan to approve from the Community Fund (CY14-15) Fifteen Cases of Coca-Cola Product for the June 9, 2015 picnic. Seconded by Jennifer Webster. Motion carried unanimously.

Motion by David Jordan to approve from the Community Fund (CY15-16) Thirty Cases of Coca-Cola Product to be split between the two remaining Community Picnics on July 7, 2015 and August 21, 2015 to stay consistent with first motion. Seconded by Jennifer Webster. Motion carried unanimously.

3. Big Apple Fest (CY16)

Due to the requestor being present this item was reviewed early in the agenda.

Motion by Larry Barton to approve from the Community Fund (CY15-16) the product request of 50 Cases of Coca-Cola Product to be used at the Oneida Big Apple Fest Community Event. Seconded by Jennifer Webster. Motion carried unanimously.

4. 3rd Annual Community Car Show

Due to the requestor being present this item was reviewed early in the agenda.

Motion by Larry Barton to approve from the Community Fund (CY14-15) the product request of 50 Cases of Coca-Cola Product to be used for fundraising at the Third Annual Community Car Show. Seconded by David Jordan. Motion carried unanimously.

5. 3rd Annual Community Car Show

Reese Hill noted that this car show attracts not only Oneida community members but other communities and participants local and statewide; the funds raised for this event go back into the Oneida Community such as donations to the food pantry and gift baskets for the holidays to needy families.

Motion by David Jordan to approve from the Community Fund \$1,500.00 to be used for fundraising at the Third Annual Community Car Show. Seconded by Larry Barton. Motion carried unanimously.

6. Bay Bank Eagle Baseball Team Tournament fees

Motion by David Jordan to approve from the Community Fund the tournament fees for the Bay Bank Eagle Baseball Team in the amount of \$875.00. Seconded by Larry Barton. Motion carried unanimously.

7. Chinese Language Camp fees

Motion by Larry Barton to approve from the Community Fund the Chinese Language Camp fees for the daughter of the requestor in the amount of \$500.00. Seconded by Chad Fuss Motion carried unanimously.

8. OBC Celebration of Judiciary Completion

Due to the requestor being present this item was reviewed early in the agenda. Jessica Wallenfang was present to discuss with the committee if this request could be considered; event is to congratulate all those who worked on the judiciary to completion.

Motion by Jennifer Webster to approve from the Community Fund Five Cases of Coca-Cola Product as refreshments for the OBC celebration event. Seconded by David Jordan. Larry Barton abstained. Motion carried.

After further discussion regarding community events and programs requesting product it was the consensus of the committee that this did not qualify.

Jennifer Webster rescinded her previous motion and motioned to deny this request. David Jordan withdrew his second to the previous motion and seconded denial of request.

9. Marquette University Reading Program fees

Motion by Chad Fuss to approve from the Community Fund the fees for the Marquette University Reading Program for daughter of requestor in the amount of \$306.13. Seconded by David Jordan. Motion carried unanimously.

10. UWGB Summer Art Camp fees

Motion by David Jordan to approve from the Community Fund the UWGB Summer Art Camp fees for son of requestor in the amount of \$360.00. Seconded by Chad Fuss. Motion carried unanimously.

11. Summer Sports Camp fees

Motion by Jennifer Webster to approve from the Community Fund the Summer Sports Camp fees for the daughter of the requestor in the amount of \$395.00. Seconded by Larry Barton. Motion carried unanimously.

12. Cross-Fit Class fees

This item was reviewed second on the agenda as requestor and representative from the gym were present to answer questions if there were any.

Motion by Larry Barton to approve from the Community Fund the Cross-Fit Class fees in the amount of \$450.00. Seconded by Chad Fuss. Motion carried unanimously.

13. UWGB Summer Art Camp fees

Motion by Jennifer Webster to approve from the Community Fund the UWGB Summer Art Camp fees for son of requestor in the amount of \$295.00. Seconded by Larry Barton. Motion carried unanimously.

14. Especially for Youth Camp fees

Due to the requestors being present this item was reviewed early in the agenda.

Motion by Larry Barton to approve from the Community Fund the Especially for Youth Camp fees for daughter of requestor in the amount of \$485.00. Seconded by Jennifer Webster. Motion carried unanimously.

15. St. Norbert's College Basketball Camp fees

This item was reviewed directly after New Business as requestor was present to answer questions and to discuss with the FC what and what not can be considered under the CF, such as approving multiple

camps or events for one child in one year provided amount does not exceed \$500.00; it has been a general practice to only fund one event per year, per child; but because the SOP's are not explicit there is room for interpretation by this FC as they perceive what should constitute a request; this will be one of the items discussed with the FC when they review updated SOP's.

Motion by Larry Barton to approve from the Community Fund the camp fees for camps listed for the child of requestor in the amount of \$460.00. Seconded by David Jordan. Motion carried unanimously.

16. Green Bay Elite Cheer fees

Motion by Jennifer Webster to approve from the Community Fund the Green Bay Elite Cheer fees for the daughter of the requestor in the amount of \$500.00. Seconded by Larry Barton. Motion carried unanimously.

17. St. Norbert's College Basketball Camp fees

Motion by Jennifer Webster to approve from the Community Fund the St. Norbert's College Basketball Camp fees for the daughter of the requestor in the amount of \$180.00. Seconded by Larry Barton Motion carried unanimously.

IX. Follow Up:

1. Morgan Birge & Associates, Inc.

Don DeChamps, Gaming MIS

This item was reviewed third on the agenda as Jason W. Doxtator was present to answer any questions; the FC approval on 5/18/15 of this item was contingent on follow up correspondence being received that elaborates why an item budgeted for in FY14 was not paid for and now has to be an unbudgeted expense paid for in FY15; backup received from MIS Director and Gaming Management on mix-up on communication and what current funding lines could be used to pay for this expense which is \$88,440.43.

Motion by Larry Barton to accept the follow up correspondence. Seconded by David Jordan. Motion carried unanimously.

X. FYI and /or Thank You: None

XI. Adjourn: Motion by David Jordan to adjourn. Seconded by Chad Fuss. Motion carried unanimously. Meeting ended at 11:57 A.M. The next Finance Committee meeting is scheduled for Monday, June 15, 2015 at 10:00 A.M. in the BC-Executive Conference Room.

Minutes taken and transcribed by:
Denise Vigue, Executive Assistant in Finance
& Finance Committee Recording Secretary

Finance Committee E-Poll Minutes Approval Date: June 2, 2015

Oneida Business Committee FC Minutes Approval Date: _____