

Add-ON

Oneida Business Committee Meeting Agenda Request Form

Deadlines

Instructions

1. Meeting Date Requested: 12 / 11 / 13

2. Nature of request

Session: Open Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list below:

[Empty box for session justification]

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

National Violence Prevention Resource Center (NVPRC) Agreement

Action requested (choose one)

Information only

Action - please describe:

Authorization to proceed with the National Violence Prevention Resource Center Consultant Agreement for gang awareness and prevention for our community and organization.

3. Justification

Why BC action is required (see instructions):

Approval is required prior to proceeding.

4. Supporting Materials

Instructions

Memo of explanation with required information (see instructions)

Report Resolution Contract (check the box below if signature required)

Other - please list (Note: multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. [Empty box]

3. [Empty box]

2. [Empty box]

4. [Signature: Ed Delgado]

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one): Ed Delgado, Tribal Chairman

Requestor (if different from above):

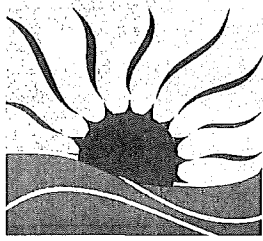
Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.



N V P R C
National Violence Prevention Resource Center
P.O. Box 41867 Tucson, AZ 85717

"Safe Communities, A New Horizon"

CONSULTANT AGREEMENT

This agreement is made and entered into by and between the National Violence Prevention Resource Center (Consultant) at P.O. Box 41867, Tucson, Arizona 85717 and the Oneida Tribe of Indians of Wisconsin hereto (Oneida Tribe).

Consultant and the Oneida Tribe hereby agree as follows:

1. Terms of Agreement:

- (a) This extension agreement shall commence on _____, hereto (the "effective date") and continue for ___ year.
- (b) The services required to be performed by the Consultant and the compensation due Consultant for performance, are described in Exhibit A and item 4 Payment of Services hereto. The Consultant shall complete performance of each task on or before the end of the contract.
- (c) This agreement and any exhibits or attachments incorporated herein by reference constitute the entire agreement of the parties and there are no other written or oral agreements, representations or understandings of any kind. No modification of the terms of this agreement shall be valid and enforceable unless such modifications are in writing and expressly accepted by the Oneida Tribe and the Consultant.

2. Description of Services:

- (a) The services to be provided by the Consultant are the items identified in the attached Exhibit A.
- (b) Consultant warrants that it and its employees have the requisite knowledge, experience, and credentials to develop and implement training and consulting assistance identified in Exhibit A.
- (c) The Oneida Tribe agrees to use materials and training provided by the Consultant for the purpose intended. Any use by the Oneida Tribe, of the information provided by the Consultant, for other than the intended purpose shall be the sole responsibility of the Oneida Tribe.

3. Approval of Work:

- (a) The Consultant shall provide the designated Oneida Tribal Representative and Oneida Tribal Administration with quarterly report detailing the progress of the agreement.

4. Payment of Services

- (a) The Oneida Tribe shall pay the Consultant \$18,750 in advance for the first of four quarterly payments to total \$75,000 per contracted year. Each quarterly payment should be made in the month prior to the start of the quarter.
- (b) Quarterly payments should be made, subject to receipt of an invoice.
- (c) All quarterly invoices shall be accompanied with quarterly report detailing work performed.
- (d) The Consultant shall be responsible for all state and federal tax filing requirements, insurance and worker's compensation coverage as an independent contractor.

5. Confidentiality:

Any information of a confidential nature obtained by the Consultant from the Oneida Tribe shall be used solely for the purposes of providing the specific services provided under this agreement. Generally, confidential information is any information that is not known to the Consultant prior to entering this agreement and not generally known within the industry. The Consultant shall at all times during and after the terms of this agreement, maintain the confidentiality of any such information and shall not disclose such information to a third party without the express prior written consent of the Oneida Tribe.

6. Ownership of Work-Product:

All training and consulting materials provided by the Consultant remain the exclusive and unrestricted property of the Consultant. The Consultant agrees that the Oneida Tribe may use the training and consulting materials solely for the Oneida Tribe. The Consultant agrees that the Oneida Tribe may make additional copies of prevention fliers as long as the fliers include the copyright for National Violence Prevention Resource Center. The Consultant retains all copyrights.

7. Force Majeure:

The Consultant shall not be excused from the performance of any of its obligations under this agreement except when such performance is prevented by events which are beyond the reasonable control of the Consultant, such as acts of God, labor contract strikes or civil unrest.

The Consultant shall give prompt notice to the Oneida Tribe of any event of Force Majeure that may prevent performance by the Consultant.

Any obligations of the Consultant under this agreement that may be excused due to an event of Force Majeure shall be excused only for the duration of the event and only to the extent that the performance of such obligations is prevented by the event.

8. Termination:

- (a) Any extension to the term of this contract beyond its original date of completion will be acceptable only upon mutual agreement between the Consultant and The Oneida Tribe of Indians of Wisconsin.
- (b) The Oneida Tribe and the Consultant reserve the right to terminate this agreement in advance of its original date of completion for breach of contract with thirty days of advance written notice.

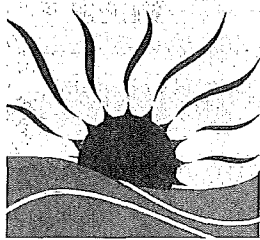
This agreement is made, entered into and executed within the state of Wisconsin.

Consultant:

Stacy Van Dyke, Director National Violence Prevention Resource Center	Date
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Christopher Y. Cuestas, Consultant National Violence Prevention Resource Center	Date
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Ed Delgado, Chairman The Oneida Tribe of Indians of Wisconsin	Date
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N V P R C
National Violence Prevention Resource Center
 P.O. Box 41867 Tucson, AZ 85717

"Safe Communities, A New Horizon"

EXHIBIT A

Proposal

For The Oneida Tribe of Indians of Wisconsin

Proposal Deliverables:

The National Violence Prevention Resource Center will provide the following deliverables on-site. Deliverable each month will vary dependent on scheduled activities:

1. Conducting a regional threat assessment regarding the gang and youth violence risk-factors affecting The Oneida Tribe of Indians of Wisconsin. The regional threat assessment will be developed and presented to individuals, programs and agencies identified by tribal leadership or selected representative serving as liaison to the consultant.
2. Develop a strategic plan which will serve as the "template" for the "youth and gang violence reduction initiative" facilitated by The National Violence Prevention Resource Center.
3. The facilitation and administration of a community-based gang prevention and intervention task-force, including all G.R.I.P.S. Task Force associated training.

The G.R.I.P.S. Task Force strategy is a community-based collaborative effort created to empower tribal communities to address and reduce gang and youth violence. It provides a methodology for identifying youth at-risk for gang involvement so the youth and their families can benefit from local intervention and prevention services. NVPRC will work with local tribal programs to include law enforcement, housing, courts, social and youth services, and schools to develop a task force representation.

Common program elements for the task force include:

- Monthly administration of the task force
- Training of task force members to conduct local youth violence prevention workshops to ensure local tribal ownership
- Policy and procedural assistance for local programs and schools in bullying prevention and reduction
- Community gang/youth violence prevention projects
- NVPRC provides an expert in gangs and youth violence to train parents, youth and community stakeholders in gang prevention strategies.

4. On-site training sessions for community members, youth, parents and elders in gang and youth violence prevention strategies.
5. Consultations and supportive training with local programs, school districts, tribal law enforcement, tribal and county judicial systems in local policy and protocol development and preventative strategies.
6. Assist The Oneida Tribe's Housing Authority in the development of crime reduction and public safety strategies.
7. Assist in the research of funding opportunities and resources for youth and family-centered programming.
8. Assist in the development of evidence based programming for tribal youth.
9. Development of "TOT" training of trainers programs to support continuity of the developed "gang and youth violence reduction initiative".

Proposal Costs:

The National Violence Prevention Resource Center will provide a quarterly invoice for services with an attached summary report of activities and outcomes. **As NVPRC will absorb all the consultants' travel expenses, and development and preparation expenses for described training materials**, we will generate quarterly invoices for payments to be made the month prior to the start of each quarter. Each quarterly payment will be *\$18,750.00*.

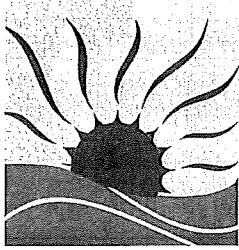
**National
Violence
Prevention
Resource
Center**

**Lac du Flambeau Band of Lake Superior
Chippewa Indians
Eighth Quarter Report
(June thru August)**



**[GANG AND YOUTH
VIOLENCE REDUCTION
INITIATIVE]**

A review of the existing gang presence within the Lac du Flambeau Tribal Community



N V P R C
National Violence Prevention Resource Center
 P.O. Box 41867 Tucson, AZ 85717

"Safe Communities, A New Horizon"

OUR MISSION

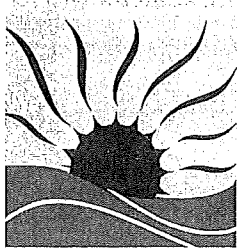
The National Violence Prevention Resource Center was established to ensure that schools, social service and community health agencies, law enforcement, judiciaries, legislatures and other governing bodies are aware of the most current statistics and legal precedents that affect youth violence. Our instructors and consultants are nationally recognized experts in their fields. We require that our instructors are current in their credentials and testify in criminal and civil cases. We offer training, assessments, consulting and programs to communities intending to use a multi-faceted approach to gang and juvenile violence reduction.

BACKGROUND

In July 2011, the National Violence Prevention Resource Center was contracted by the Lac du Flambeau Band of Lake Superior Chippewa Indians to introduce overview information of youth gang activity within the Lac du Flambeau Tribal community. In August 2011, Chris Cuestas, a consultant with the National Violence Prevention Resource Center, visited the LDF Tribal Community. Meetings were scheduled for community members interested in providing input on their perceptions and experiences regarding gang and youth violence locally. Program and community training sessions were also conducted, throughout the duration of the visit. Mr. Cuestas also interviewed stake holders while following up on graffiti indicators and night-time observations. Program personnel were presented with NVPRC's mission and completed program surveys regarding youth services. In addition, quantitative data was compiled from housing, law enforcement, courts, planning and enrollment.

In September 2011, NVPRC contracted with the Lac du Flambeau Band of Lake Superior Chippewa Indians to implement a youth and gang violence reduction effort.

The following report is the review of NVPRC's activity for the period of September 2011 thru August 2013.



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National Violence Prevention Resource Center
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"Safe Communities, A New Horizon"

TRAINING SESSIONS

The National Violence Prevention Resource Center provided the following training during September 2011 through August 2013:

STAFF DEVELOPMENT

To date local school administration requested staff development sessions regarding community gang activity and bullying prevention due to increase of such behaviors within the surrounding community to date a total of **2 staff sessions** have been conducted with **60 area educators in attendance**.

During the first quarter, NVPRC also conducted a staff in-service session for Head Start educational staff with a total of **24 educators in attendance**. Additional sessions are scheduled for the second quarter.

During the third quarter, NVPRC conducted introductory staff in-service sessions for the Lakeland Union High School. NVPRC also conducted follow-up staff sessions with Lakeland Union High School educators and support personnel.

During the fourth quarter, NVPRC conducted follow-up staff in-service sessions for the Lac du Flambeau Elementary school stressing the continued support and continuity for gang and youth violence. NVPRC also provided staff education on bullying prevention and the new truancy protocol and procedure with school administration. **A total of 78 staff members were in attendance.**

During the fourth quarter, NVPRC conducted a staff in-service session for the Lakeland Union High school. Basic gang awareness along with threat assessment response provided to the high school staff. NVPRC also updated the high school staff on truancy response and bullying prevention. **A total of 85 staff members were in attendance.**

During the fifth quarter, NVPRC conducted a basic gang awareness session to the OPTIONS youth facility. This facility is located in Eagle River but Lac du Flambeau students are in treatment at this location. A follow-up session is scheduled in late September. **A total of 12 staff members were in attendance.**

During the fifth quarter, NVPRC conducted a follow-up staff in-service session for the Lakeland Union High School. Topics covered were gang prevention update, bullying prevention, safe schools strategies and progress of the gang reduction initiative. **A total of 88 staff members were in attendance.**

During the sixth quarter, NVPRC conducted an update staff in-service for the Lakeland Union High School faculty. Topics covered were regional gang information update along with specific questions on gang characteristics. **A total of 49 staff members were in attendance.**

During the eighth quarter, NVPRC conducted school staff in-service training sessions for the Lakeland Union High School new and returning educators. NVPRC also conducted staff in-service training for the Lac du Flambeau Public School faculty. **A total of 110 staff members were in attendance and received training.**

To date NVPRC has provided training sessions where a total of *four hundred and ninety five* school staff has received education in youth violence and gang reduction strategies.

Student Workshops and Classroom Sessions

To date NVPRC has conducted *forty one* youth sessions (elementary through high school students) that were scheduled in response to local requests. During these sessions the following topics were covered: gang activity, drug activity, threatening behaviors, consequences, bullying behavior and responses along with choice and decisions.

To date NVPRC has provided training sessions where a total of *570 students* from area schools have attended various sessions in prevention and intervention related areas.

During the fifth quarter NVPRC has begun presentations on bullying, threats and intimidation prevention at the Lakeland Union High School. During the month of November NVPRC conducted *two* sessions with a total of *63 students* in attendance.

During the sixth quarter NVPRC was preparing to assist in several program training sessions during the Spring of 2013.

During the seventh quarter NVPRC participated in 7 youth staffing sessions with Lac du Flambeau students at Lakeland Union High School with a total of *55 students*.

During the eighth quarter NVPRC participated in the LDF Public Schools "Open House" for parents and students to answer questions and concerns regarding school safety.

Parent and Community Sessions

To date NVPRC has conducted *20 community sessions* provided for parents, community members and elders interested in strategies to reduce the involvement of their children and grand children in gang related activities.

To date NVPRC has provided training sessions where a total of 241 community members and elders have been in attendance.

During the first quarter, NVPRC conducted an intelligence briefing to Tribal Council, local program leaders and the HCAT committee. During this session NVPRC presented the "Gang Threat Assessment" along with the "Gang and Youth Violence Reduction Strategic Plan". A total of **18 individuals** were in attendance.

During the sixth quarter, NVPRC along with the Juvenile Justice Director conducted a Tribal Council update regarding the progress of the "Gang and Youth Violence Reduction Initiative". NVPRC presented the youth diversion strategy along with the concerns in dealing with area truancy problem and parental participation in task force recommendations.

During the first quarter, NVPRC conducted regional presentations on behalf of the Lac du Flambeau Tribal Community: The Lions Club of Woodruff, interviews to local television stations, written articles to local periodicals including the USA Today, Associated Press and the Ojibwe Times.

During the second quarter, NVPRC conducted an updated briefing in Minocqua on behalf of the Lakeland High School Administration and School Board. NVPRC also provided a regional press release on the progress of the "Youth and Gang Violence Reduction Initiative".

NVPRC is scheduled to present the "Youth and Gang Violence Reduction Initiative" regionally to the county representatives of Oneida and Vilas counties.

During the second quarter, NVPRC conducted training session on bullying prevention and gang activity to the area school bus drivers. NVPRC also rode along with several bus drivers on their active bus route to witness their concerns and provide input for the drivers.

During the third quarter, NVPRC conducted area wide informational briefing sessions regarding the regional gang activity in support of the LDF "Youth and Gang Violence Reduction Initiative". Sessions were conducted in Oneida, Vilas and Forest Counties. **A total of 81 staff members were in attendance.**

During the fourth quarter, NVPRC conducted an area wide briefing on the status of the gang reduction initiative to the regional CST program participants. **A total of 15 participants were in attendance.**

During the fourth quarter, NVPRC requested to conduct an educational session on the LDF gang reduction initiative in Shawno County which encompasses the Menominee Tribal Community. **A total of 38 staff members were in attendance.**

During the fourth quarter, NVPRC was contacted to provide a briefing on gang reduction strategies to the Tribal Chairman in the Oneida Tribal Community. The tribal chairman's office requested the assistance of NVPRC along with the attendance of the Juvenile Justice program director. **A total of 7 staff members were in attendance.**

During the sixth quarter, NVPRC has been preparing to participate in a regional law enforcement conference hosted by LDF Law Enforcement. Tentatively the session is scheduled for April 2013.

During the seventh quarter, NVPRC conducted a LDF Tribal Council briefing regarding updates of current and pending youth violence reduction strategies. NVRC also participated in a LDF Tribal Council strategy session to develop a coordinated response to the surge in synthetic cannabis.

During the eighth quarter, NVPRC conducted a LDF Tribal Council update regarding the "Oshki Anishinaabe Gwayakochigewin" youth diversion program.

CONTACT	AMOUNT
By referral to GRIPS	180 youth 104 under 18 76 – 18+
Mentoring contact	147 youth
Bullying contact	178 youth
Casual contacts (not GRIPS related)	231 youth /adult
Parents (not GRIPS or training)	173
Diversion Referrals	17 Youth 13 Parents

TRENDS FROM DATA

According to recently released reports from the Department of Justice gang activity has increased in tribal lands during 2011-2012 by 52% and federal prosecutions have increased 23% with the greatest increase coming in violent crime 18%. Drug crime has also increased in tribal lands during this same time period by 28%.

NVPRC/HCAT recent referrals have shown an increase in activity from adults 12% and a decrease in activity from juveniles 29%.

GRIPS gang referrals have shown a 22% decrease from 2011. There has been however an increase in "Facebook" gang posting within the past year.

NVPRC has documented a total of 171 referrals, of these less than 11% of individuals are re-referred. Individuals referred to the GRIPS task force have also seen an increase in school participation.

Bullying behaviors continue to be the most referred activity to the GRIPS task force. NVPRC responded and staffed a total of 178 students both elementary and high school. We do not have previous data from prior years to determine increased or decreased activity.

CONSULTATIONS

G.R.I.P.S. Task Force

The National Violence Prevention Resource Center has been contracted to develop and administer their award-winning G.R.I.P.S. Task Force (a gang reduction gang strategy) for the Lac du Flambeau Tribal Community.

The task force is a community based-collaboration and currently has approximately **42 members** that have attended task force sessions.

The task force also has an advisory board in partnership and collaboration with the HCAT committee.

The G.R.I.P.S. Task Force advisory board consists of a Chairman, Co-Chairman, Secretary, Treasurer and voting members.

The Lac du Flambeau G.R.I.P.S. Task Force mission is to effect positive change within the community by providing alternatives to gang involvement and violence through collaboration with local services and to enhance education and promote parental involvement.

During the introduction of the "Youth and Gang Violence Reduction Initiative NVPRC has conducted approximately 32 hours of training to task force participants.

The G.R.I.P.S. Task Force has reviewed and introduced a draft gang activity ordinance which is currently being prepared for presentation to Tribal Council for review and approval.

During the second quarter the G.R.I.P.S. Task Force brought the Tribal Gang and Violence Prevention Ordinance before Tribal Council. The Tribal Council passed the proposed ordinance. During the second quarter NVPRC updated LDF Law Enforcement on the approved gang ordinance and gang loitering protocols.

The G.R.I.P.S. Task Force is also preparing to support a community expo on available services for youth and parents. Currently, the Task Force is working on a master summer activities schedule for parents and youth.

The G.R.I.P.S. Task Force has also introduced NVPRC's parental notification program that advises parents of identified gang characteristics displayed by community youth.

NVPRC has educated task force members on operational procedures and protocols, and have initiated the request for assistance procedures for program personnel, parents, schools and LDF law enforcement.

The G.R.I.P.S. Task Force has also initiated (3) three sub-committees which consist of: Public Relations Sub-committee, Grant Sub-committee and the Graffiti Abatement Sub-Committee.

NVPRC has responded to requests for follow-up on referrals for bullying type behaviors to date NVPRC has staffed at total **178 referrals**. NVPRC also recommended changes to the LDF public school policies in both bullying and the implementation of a "Gang Free Zone" and presented both recommendations to the Lac du Flambeau Public School Board.

During the fourth quarter NVPRC was requested by Indian Health Services to present the Lac du Flambeau "Gang and Youth Violence Reduction Initiative" before the audience of the 2011 national conference in Bloomington, Minnesota. **A total of 294 conference participants attended the session.**

During the fourth quarter NVPRC's consultant attended the National Youth Bullying Prevention Summit in Albuquerque. NVPRC was able to obtain educational material which will be included in presentation to Lac du Flambeau students in both the elementary and high school age groups.

NVPRC and the G.R.I.P.S. Task Force have received a total of 180 referrals requesting assistance. To date NVPRC and Task Force members have conducted 96 home visits to answer questions from parents and grandparents regarding gang behaviors, 68 family staffing sessions scheduled through referrals from schools and local programs and 143 youth specific interventions for possible gang activity or delinquent behaviors.

MEETINGS

During the period of September 2011 through August 2013, Mr. Cuestas has participated in *185 meetings* to network with tribal programs and staff, Vilas County program members, judicial personnel, law enforcement and school administrators to introduce The Youth and Gang Violence Reduction Strategy.

GRANT SUPPORT

During the second quarter NVPRC began to coordinate grant support work through the G.R.I.P.S. task force grant subcommittee. NVPRC will assist Tribal Planning with the 2012 Coordinated Tribal Assistance Solicitation.

During the third quarter NVPRC provided grant support work for the Lakeland Union High School for the 2012-13 "Safe Schools" application.

During the fourth NVPRC has begun to research and review grant opportunities with the intent of submitting grant applications in partnership with the Lac du Flambeau Elementary school federal programs coordinator.

During the sixth quarter NVPRC is assisting with several components of the 2013 CTAS grant application. NVPRC participates in meetings and provides input for program to enhance their application submission.

During the seventh quarter NVPRC referred several grant funding opportunities to tribal programs for review and offered assistance in support of the application.

TRUANCY REDUCTION

During the fourth quarter NVPRC was directed to support tribal programs in developing a comprehensive response for truancy problem. NVPRC attended *15 meetings* on truancy reduction and visited area schools to obtain their input. NVPRC also conducted a code review and began support work in code revision. A revised code was submitted and consensus was created. Area schools were also advised on the materials necessary by the tribal prosecutor's office for complaint submission. A working protocol was established and during the last week of the fourth quarter the new truancy code was approved by tribal council.

During the fifth quarter NVPRC conducted follow-up meetings with school representatives to improve the truancy protocol for tribal courts. NVPRC has introduced a checklist for area schools to implement and is submitting a truancy ordinance revision.

During the sixth quarter NVPRC assisted in developing responses for area schools to update school attendance protocols. NVPRC also works with the Juvenile Justice Program to assist the various tribal programs in dealing with truancy reduction.

During the seventh quarter NVPRC continued to follow-up on requests for strategies to enhance the existing truancy protocol, NVPRC will be proposing several procedural augmentations that may assist in reducing the truancy case load placed upon tribal courts.

During the eighth quarter NVPRC along with Youth Services and Tribal Courts developed an alternative disposition. Area schools were introduced to the "consent decree" alternative which consists of a pre-court hearing option. School officials along with parents will be able to develop agreements worked out with the local school to improve school attendance. Compliance or non-compliance can then be referred to tribal courts when further assistance is required. Individuals that are directly responsible to work with parents and youth received training on the process and protocol.

ALTERNATIVE SENTENCING DIVERSION STRATEGY

During the fourth quarter NVPRC was directed to begin to construct a LDF first offender program. NVPRC began to create the support documents and curriculum for the program. NVPRC is scheduled to deliver the first offenders strategy early into the fifth quarter.

During the fifth quarter NVPRC conducted a train the trainer's workshop to educate the diversion program partners. NVPRC will prepare the diversion strategy for implementation during the sixth quarter.

During the sixth quarter NVPRC conducted the diversion program "dry run" in preparation for implementation. Program materials will be finalized with a target date for implementation of April 2013.

During the seventh quarter NVPRC introduced the "Oshki Anishinaabe Gwayakochigewin" youth diversion program. The successful introduction of the alternative disposition strategy was coordinated with numerous tribal programs and had the first session with "full attendance". The sessions first 5 youth graduates and 4 parent participants graded the program as "excellent", pre and post test materials were distributed and program participants will be tracked for one year for compliance and support. Oshki Anishinaabe Youth Services Program will be the programs host. NVPRC will develop the measurement instrument and assist with the program reporting and data submission.

During the eighth quarter NVPRC continues with the "Oshki Anishinaabe Gwayakochigewin" youth diversion program. Monthly reports are developed and submitted to the Youth Services Program director. *To date there has been a total of 17 diversion program graduates and 13 parent participants.*

Add-on

Oneida Business Committee Meeting Agenda Request Form

Deadlines

Instructions

1. Meeting Date Requested: 12 / 11 / 13

2. Nature of request

Session: Open Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list below:

[Empty box for session justification]

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

Gang Awareness & Prevention Community Meetings

Action requested (choose one)

Information only

Action - please describe:

Approval to schedule community meetings regarding gang awareness & prevention.

3. Justification

Why BC action is required (see instructions):

Approval is required prior to proceeding.

4. Supporting Materials

Instructions

Memo of explanation with required information (see instructions)

Report Resolution Contract (check the box below if signature required)

Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. [Empty box]	3. [Empty box]
2. [Empty box]	4. [Empty box]

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one): Ed Delgado, Tribal Chairman

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.